



जिला परिषद ,उत्तर एवं मध्य अण्डमान
Zilla Parishad, North & Middle Andaman
लखनऊ, मायाबन्दर / Lucknow, Mayabunder



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F.No.8-49/SC/TG/ZP/N&MA/2021/

Dated July, 2026

To

1. The Branch manager
State Bank of India
Mayabunder.
2. The Branch Manager
A & N State Co-operative Bank Ltd.
Mayabunder
3. The Manager
ICICI Bank,
Lucknow
4. The Sub-Post Master
Sub-Post Office
Mayabunder.
5. The Manager
CCS Ltd.
Mayabunder.

Sub:- Submission of willingness for allotment of Rooms in Shopping Complex. Tugapur for Bank extension and ATM.- reg.

Sir/Madam,

It is to inform you that the Zilla Parishad, North and Middle Andaman is going to invite bids from the interested person/institutions for allotment of rooms/shops in Shopping Complex, Tugapur. The allocation for Banks, CCS & Post Offices under reserved category are as under:

Sl.No.	Shop Type/Shop No.	Open to all Category or reserved.
8	For CCS	Reserved for public Utility.
10	For ATM	Reserved for Public Utility (Auction among Banks)
14	For Post Office	Reserved for Public Utility (No Auction Govt. to Govt.)
15	For bank Extension	Reserved for Public Utility (Auction among Banks).

You are requested to furnish your willingness for allotment of rooms for the specified purpose to the office of Zilla Parishad North & Middle Andaman latest by **4.00 pm on 14.07.2026**. If no willingness is received by this office , it will be assumed that concerned institutions is not having any interest in opening the branches/UNITS IN Shopping Complex, Tugapur.

Your's faithfully

Chief Executive Officer
Zilla Parishad, N&M Andaman
Mayabunder

Copy To:

1. The Adhyaksh, Zilla Parishad, N& M Andaman for Kind information.
2. The Up-Adhyaksh, Zilla Parishad, N&M Andaman for kind information.
3. All Zilla Parishad Members, N&M Andaman for kind information.
4. The Pradhan, Gram Panchayat, N&M Andaman for kind information.

Chief Executive Officer
Zilla Parishad, N&M Andaman
Mayabunder

PUBLIC NOTICE

It is brought to the notice of the General Public/Institution that 07 Nos. of Rooms in the Zilla Parishad Shopping Complex, Tugapur are to be allotted through auction to the General Public/Institutions.

1. As per the initial plan & design of the shopping complex following shops/rooms are available to be allotted.

First Floor

- I. Shop for ATM -01
- II. Shop for Pharmacy -01
- III. Shops for Barber -01
- IV. Shops for Tailor -01
- V. Shops for General -01
- VI. Bank Extension shop -01
- VII. Post Office -01

Therefore,

- a. Shops designated for public utility (Viz, Bank, PO, CCS, ATM). Here, no reservation of common public applied.
- b. Shops for specific purpose
(But should be allotted among common people)
 - I. Pharmacy -01
 - II. Barber -01
 - III. Tailor -01

Pharmacy may be excluded from reservation as it needs specific qualification of any pharmacy to run the shop and in case, it is reserved then due to Lack of specific qualification/expertise, emergency medical need will not fulfill.

2. All shops in complex will be numbered and earmarked as OTAC or Reserved Category.

Sl.No.	Shop Type/Shop No.	Open to All Category or Reserved.
01	Restaurant	Occupied
02	Shop No. 01	Occupied
03	Shop No. 02	Occupied
04	Shop No. 03	Occupied
05	Shop No. 04	Occupied
06	Shop No. 05	Occupied
07	Shop No. 06	Open to all category.
08	For CCS	Occupied
09	Pharmacy	Occupied
10	For ATM	Reserved for Public Utility(Auction among Banks)
11	Shop No. 07	Open to all category.
12	For Tailor	Open to all category.
13	For Barber	Open to all category.
14	For post office	Reserved for Public Utility(No Auction Govt. to Govt.)
15	For Bank extension	Reserved for Public Utility(Auction among Banks)

3. Base Rent price per month (i.e., Floor Auction price for each shop)

ATM	- Rs. 1,500
Shop (First Floor)	- Rs. 1,200
Tailor	- Rs. 1,200
Barber	- Rs. 1,200
Post Office	- Rs. 3,000
Bank Extension	- Rs. 3,000
CCS	- Rs. 4,000

Actual monthly rent may be more than the base rental price per month specified above per the actual of auction amount.

4. Who should participate in Bid/ Auction process to get shop in the Complex.

- a. Any Citizen/ Individual except Government Servants / PSU or Semi Govt. Employees/Autonomous Body Employees, etc.
- b. Any Citizen/ Individual of Constituency of Zilla Parishad where the asset is constructed.
- c. Any Citizen/ Individual of adjacent Constituency may also participate in auction process to get shop.

- d. Bidders should be the submitted the documents for Proof of residence, reservation category of Weaker Section of Society and reserve category of shops viz. for Pharmacy, documentary proof of Educational Qualification as mentioned in (a) (b) & (c) above.
5. These assets (shops) are auctioned for the first time for the period of 33 months (i.e., three rental tenure of 11 m months each). Firstly, License will be issued for 11 months at the rate of auctioned amount of each bidder and subsequently, it will be renewed for two terms with the increase of 10% of rent above the previous rent. A fresh auction shall be held at the expiry of 33 months.

6. To participate in auction process, one has to submit prescribed application of bidding with DD (Demand Draft) of Rs. 10,000/- for general category and Rs. 5000/- (50% of actual EMD) for physically Handicapped, B.P.L and widow Category in favour of the Adhyaksh, Zilla Parishad, N & M Andaman, Mayabunder as a proof of EMD deposition at auction spot to Competent Authority of authorized officer by Zilla Parishad. For each shop Sl. No. wise, a separate bid application will be received except Sl. No. 10 & 15.

Bidders for Sl. No. 02 to 11 are to be informed that they cannot open a shop similar to already designated/earmarked shop in the complex.

Elaboration: Successful bidder of General Category shops should not open shops of Restaurant, Pharmacy, tailoring and Barber.

A person who is the highest bidder for a particular shop will be allotted to the shop. For remaining persons EMD will be returned.

It is clear that highest bidder or any subsequent bidder has been offered the shop in order of bidding sequence and he/she does not take the shop within specified time limit of ZP, then his/her EMD of Rs. 10,000/- shall be forfeited and his/her claim does not stand for the shop.

7. Whosoever gets a shop through auction, he/she has to deposit the amount which shall be 5 times of monthly auctioned rent for General Category and 50% of 5 times of monthly auctioned rent as securing Deposit(SD) for Reserved Category. The EMD of Rs. 10,000/- of Rs. 5,000/- shall be adjusted in this SD.
8. The license fee/rent shall be paid on or before every 10th day of calendar month in advance to which it pertains through bank/inline payment/transfer mode to the Zilla Parishad account **viz. “:GIA Matching Grant A/c No. 31528171080”** and the receipt of the same shall the sent directly to the Assistant Account Officer, Zilla Parishad, North and Middle Andaman. Any delay beyond this date shall attract panel interest at the rate of 5% per month for which the period less than 30 days shall be counted as one month for calculation.
9. That if the license fails to pay the monthly license fee. For a period of 3 months consecutively, the license will stand terminated without any further notice and Zilla Parishad will take over the shop room and initiate legal action for recovery of the arrears of rent as arrear of land revenue.
10. Each Tenant should apply for electric connection after finalization of rental agreement deed with Zilla Parishad in the name of tenant and he/she should pay electric bill every month on time.
11. All tenants must ensure proper hygiene, follow all necessary protocols, maintain peace among tenants of complex & with general public and co-operate each other in complying the direction of allotment committee.
12. All the tenants must ensure proper hygiene follow protocols during endemic maintain peace among tenants of complex & with general public and co-operate each other in complying the direction of allotment committee.
13. The successful Bidder should not sub-let, sell or transfer his/her shop to any other persons at any time under any circumstances and should not to make any addition/alteration of shop.
14. The successful Bidder should not run any offensive business/trade/activities in the shop(s) detrimental to the public policy.
15. Any Successful/Tenant engaged in unlawful activities and activities and activities contravening to healthy environment of society shall be evacuated in 07 days time in case of comes in notice of District Administration or Zilla Parishad and Security Deposit shall be forfeited. All tenants have to follow rules/regulations of Govt. of India. A & N Administration and District Administration.

16. The Successful Bidder shall insure the property against flood, fire, earthquake and other natural calamities on his/her own expenses and the Zilla Parishad shall not be responsible for any loss or damage of above said events.
17. Whenever Zilla Parishad or District Administration needs any shop, it shall be evacuated prematurely irrespectively of tenure in rental agreement by giving one month noticed or by paying one month notice or by paying one month rent if evacuated immediately.
18. In case any tenant desires to vacate before completion of period of rental agreement , he/she can do it by one month notice period and in such case security deposit will be released.
19. Any Branch of Zilla Parishad SOP and Terms and Conditions of Agreement by the Bidder shall be the ground of termination of the Agreement or License.

The Application in the prescribed Format (Annexure-I) is invited from interested persons. The Participants may fill and deposit the prescribed form as provided in notification, same shall be submitted along with the EMD and self attested copies of necessary documents latest **by 4.00 PM on 14.07.2026** in the office of the Assistant Account Officer, Zilla Parishad, N & M Andaman. The Auction process will be started from **11.30 AM on 17.07.2026** in the Conference Hall of Zilla Parishad, Mayabunder.

Chief Executive Officer
Zilla Parishad, N&M Andaman
Mayabunder